ServiceAssistant Terms of Service

LAST UPDATED: MARCH 06, 2025

Hey there! Welcome to *ServiceAssistant*, by Analog Bit Labs. These Terms of Service (or "Terms" for short) are the rules of the road for using our app. By signing up or using *ServiceAssistant*, you're agreeing to stick to them. Let's keep this simple and clear.

1. What's ServiceAssistant?

ServiceAssistant is our handy tool designed to help you select the best songs for services at your church. We'll do our best to keep it running smoothly, but you're responsible for how you use it.

2. Who Can Use It?

- You need to be at least 13 years old. No exceptions—sorry, kids!
- You'll need an account to use most features. Keep your login details safe, because anything that happens under your account is on you.
- Don't let anyone else use your account. It's yours alone.

3. How You Can Use It

You're free to use *ServiceAssistant* for your own church needs, as long as you play nice. That means:

- **Do:** Use it for legit purposes. Follow the law. Respect other users.
- **Don't:** Hack it, reverse-engineer it, try to break it, abuse through overuse, spam people, or upload anything shady (like viruses or illegal stuff). No reselling or sublicensing it either—this is between us and you.

4. Paying for It

- *ServiceAssistant* isn't free (unless we say otherwise). Pricing's on our website check there for details.
- You'll pay via our payment processor. Keep your payment info up to date so we don't have to bug you.
- Subscriptions renew automatically unless you cancel before the next billing cycle. No refunds once the cycle starts, but you can cancel anytime for the future.
- If we change the price, we'll give you a heads-up. Taxes might apply depending on where you are—we'll add those on if needed.

5. Your Stuff

- Anything you upload or create in *ServiceAssistant* (like files, data, or content) is yours. We don't own it.
- By uploading it, you're giving us permission to store, process, and display it so the app can work. That's it—no sneaky claims here.

• You're responsible for what you upload. Make sure it's legal and you've got the rights to use it.

6. Our Stuff

- The *ServiceAssistant* app, code, design, and branding? That's ours (or our licensors'). You get a license to use it while you're subscribed, but you can't copy, modify, or rip it off.
- Got feedback? We'd love to hear it! If you share ideas with us, we might use them to improve the app—no hard feelings. Just send us an email at <u>hey@analogbitlabs.com</u>.

11. Song Library Files from Planning Center

We know some of the song files you upload to *ServiceAssistant* might come from Planning Center—that service by Ministry Centered Technologies, Inc. We're just the helpers here, not the creators, so let's keep things clear:

- Those files belong to Planning Center and Ministry Centered Technologies, Inc., not us. We're only providing a space to use them in your service planning.
- Make sure you've got the right to upload them (like a valid license from Planning Center). We're not responsible if you accidentally break their rules.

7. Keeping It Running

- We'll aim to keep *ServiceAssistant* up and running, but it's not perfect. Downtime, bugs, or updates might happen. We'll try to warn you if we can.
- We can tweak or discontinue features (or even the whole app) if we need to. We'll give you notice if it's a big deal.

8. Canceling or Kicking You Out

- You can stop using *ServiceAssistant* anytime—just cancel your subscription in the app or email us at <u>hey@analogbitlabs.com</u>.
- We can suspend or terminate your account if you break these Terms, don't pay, or do something sketchy. We'll try to let you know why, unless it's urgent or legal stuff gets in the way.
- If you leave or we part ways, your data gets handled per our Privacy Policy (check that out for details).

9. No Warranties

- We built *ServiceAssistant* to be helpful, but it's "as is." No promises it'll be flawless or fit every single need you have.
- We're not liable for stuff beyond our control—like if your internet drops, a meteor hits your office, or Christ returns.

10. Liability Limits

- If something goes wrong with *ServiceAssistant*, our liability is capped at what you paid us in the last 6 months (or \$25 if you're on a free plan).
- We're not on the hook for big ripple effects—like if a service can't be planned because the app doesn't work or if the app recommends a song that doesn't end up working well.

11. Legal Bits

- These Terms are governed by U.S. law, specifically in Washington. If we end up in court, that's where we'll hash it out.
- If any part of these Terms doesn't hold up legally, the rest still applies.

12. Changes to These Terms

- We might update this as *ServiceAssistant* evolves. We'll let you know—probably by email or a pop-up in the app.
- Keep using the app after a change? That means you're cool with the new Terms.

13. Questions?

Confused? Got a problem? Hit us up at <u>hey@analogbitlabs.com</u>. We're here to sort it out.